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Civil Engineering

**DISASTER PREPAREDNESS SURVIVAL
ACTIONS**



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This operating instruction implements AFRD 32-40, *Disaster Preparedness*. It establishes procedures to assist in the survival of AFRC personnel, so the AFRC assigned mission may continue in the event a nuclear attack, nuclear accident, natural disaster, or civil disturbance occurs at or near Robins Air Force Base, Georgia.

1. Situation:

1.1. General. Robins Air Force Base must be prepared to effectively respond to various types of emergencies/disasters which may endanger personnel, damage/destroy facilities and equipment, and otherwise degrade mission accomplishments.

1.2. Assumptions:

1.2.1. Robins Air Force Base may be subjected to the effects of enemy attack.

1.2.2. Robins Air Force Base may be subjected to natural disasters such as, earthquakes, tornadoes, forest fires, flooding, or high winds.

1.2.3. Major accidents involving military or civilian resources and requiring major accident response may occur at or near Robins Air Force base.

2. Responsibility:

2.1. The 951st Reserve Support Squadron Commander:

2.1.1. Assumes overall responsibility for the HQ AFRC disaster preparedness program.

2.1.2. Assigns in writing a Disaster Preparedness Representative (DPR) and alternate DPR.

2.1.3. Complies with AFI 32-4001 *Disaster Preparedness Planning and Operations*, AFI 32-4001/RAFB Supplement 1, and RAFB OPLAN 32-1.

2.1.4. Appoints personnel for duty with the Disaster Response Force (DRF).

2.2. The DPR:

2.2.1. Conducts and documents the disaster preparedness information program as outlined in AFI 32-4001 and RAFB Supplement 1.

2.2.2. Prepares, maintains, and implements a current consolidated unit disaster preparedness file to include information and publications indicated in RAFB Supplement 1.

2.2.3. Prepares and maintains current written operating instructions (OI), Oplans, and unit instructions in support of AFI 32-4001. These documents cover all assigned tasks and give details for their accomplishment. Coordinates these documents through the 78 CEG/CEXD before publication. Provides 78 CEG/CEXD one copy of the final document. Annually, prior to the anniversary date of the document, reviews for currency. Sends a letter stating compliance to 78 CEG/CEXD no later than the anniversary date of the document.

3. Attack Actions:

3.1. Warning Phase. Upon notification that a nuclear attack is expected to occur:

3.1.1. Robins Command Post (RCP) sounds the base siren and makes local notifications according to emergency checklist.

3.1.2. The 951 RSPTS orderly room recalls all unit military key personnel on ordinary leave or pass.

3.1.3. All Headquarters personnel report to Bldg 300. Follow the instructions of the Shelter Management Team to enhance survivability of shelter occupants.

3.1.4. AFRC personnel away from their duty stations should note the shelter location nearest them and be prepared to evacuate to that shelter.

3.2. Attack Phase. During an actual attack:

3.2.1. The AFRC command center notifies personnel of an attack.

3.2.2. Personnel remain inside the shelter until released by the commander.

3.3. Post Attack Phase:

3.3.1. The RCP coordinates with the Survival Recovery Center (SRC) and submits required voice reports.

3.3.2. The 951 RSPTS responds to the needs of the base as required.

4. Natural Disasters:

4.1. The RCP recalls the Disaster Control Group and makes other notifications according to local checklists.

4.2. The 951 RSPTS orderly room:

4.2.1. Alerts all personnel to the situation.

4.2.2. Inspects and secures loose items in areas of responsibility.

4.2.3. Initiates procedures to protect files; coordinates with records management branch for procedures to protect office files or records.

5. Response to Major Accidents. In the event AFRC facilities are located within a major accident cordon, instructions are given by the Robins Air Force Base Fire Chief who establishes the cordon area as required.

6. Damage Reporting. Report all damage to AFRC resources caused by attack, major accidents, or natural disaster to the shelter commander and the AFRC command center. The center commander notifies the 78th Civil Engineer Group as time permits. The AFRC command center informs the SRC of damages incurred. During natural disasters, the AFRC command center complies with the checklist actions as required.

7. Warning Signals. The PEACETIME EMERGENCY WARNING SIGNAL is a 3 to 5 minute steady tone on the base sirens (locally at Robins the siren sounds until all clear). When you hear this signal, prepare to take immediate shelter and tune in to local radio, television, or public address systems for further instructions. The ATTACK SIGNAL is a 3 to 5 minute wavering tone. When you hear this signal, proceed immediately to a designated shelter or take other appropriate protective actions.

8. Training. The DPR annotates all training in the Disaster Preparedness binder.

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Attachment 1

DISASTER ACTIONS FOR MILITARY PERSONNEL/DEPENDENTS

A1.1. Situation: Implement this plan when directed by the 78th Air Base Wing Commander (78 ABW/CC). Implementation occurs when emergency conditions at Robins Air Force Base (RAFB) or in the surrounding community prevent employees from reporting to work or necessitate the closing of RAFB totally or in part. These conditions may be a natural disaster or an impending disaster.

A1.2. Execution:

A1.2.1. Operations To Be Conducted: When release of personnel has been directed by the Warner Robins Air Logistics Commander (WR-ALC/CC), each organization releases one-fourth of their personnel in 15-minute increments.

A1.2.2. Concept of Operations. The WR-ALC Commander (WR-ALC/CC) may issue an administrative order relieving employees from duty, without charge to leave, when normal duties are interrupted by events beyond control of management.

A1.2.2.1. If the WR-ALC/CC closes the entire base, hosted units' personnel will be released.

A1.2.2.2. If the base remains open for mission essential personnel, HQ AFRC/CV makes the decision who will be released, when they depart, and is the authority for granting administrative leave.

A1.3. All Directorates:

A1.3.1. Identify work positions which are vital to the continuity of medical services, national defense, or other crucial operations listed in RAFB OPLAN 32-2, Appendix 1 to Annex E.

A1.3.2. Advise critical skill employees in writing at the time of employment of the special requirements placed on them for reporting to, remaining at, or being recalled to their work locations if the need arises. Advisement should be made annually after that.

A1.3.3. When advised that the decision has been made to release critical and/or non-critical personnel ensure telephone contact is made. Each organization releases personnel in four 15-minute increments. Supervisors remain until the last increment is released.

A1.3.4. Upon notification to release personnel, use guidance provided by the WR-ALC or 78 ABW Commanders to:

A1.3.4.1. Determine critical skill personnel from the list in RAFB OPLAN 32-2, page E-1-1 through E-1-2 and inform them.

A1.3.4.2. Inform 78 ABW/CC of personnel remaining so provisions for lodging and meals can be made.

A1.3.4.3. Determine personnel requirements for other shifts and provide information to the Public Affairs Office (WR-ALC/PA) for news release.

A1.3.4.4. Advise personnel to avail themselves of the latest traffic information by tuning to the local radio station(s).